

ADMINISTRATIVE PROCEDURE 104

ZONE DIRECTOR

Background

To define the role of the Zone Director.

Guidelines and Procedures

1. STAA has one Zone Director representing each of the five zones.
2. The Zone Director is responsible for calling Zone meetings as often as they deem necessary, but at least twice per year to discuss items of interest to their group. The Zone Director will ensure notes from each Zone meeting are sent to the Executive Director.
3. The Zone Director is responsible to bring items of interest or concern to the Executive table. These items are sent to the President in advance to be added to the agenda.
4. The Zone Director is responsible to ensure that a new member is introduced to their zone members and to provide information on what the STAA has to offer members. The Zone Director will assist new members joining the Association.
5. The Zone Director will represent their zone members at all Executive meetings.
6. The Zone Director's term will be reviewed before the AGM of a year in which elections are held.
7. The Zone Director is elected by their zone members at a Zone meeting.
8. The Zone Director is responsible to carry out the direction of the Executive.
9. Guests may attend zone meetings with approval of the Zone Director.
10. The Zone Director may appoint a designate to attend an Executive meeting. The designate will represent the zone and have a vote.

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