

# ADMINISTRATIVE PROCEDURE 108

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## **Alberta Student Transportation Advisory Council (ASTAC)**

### **Background**

This committee was formed to carry out functions that involve both Contractors and STAA Members such as Convention, “S” Endorsement, Rodeo, and School Bus Safety Week. Six members from STAA sit on this committee.

### **Guidelines and Procedures**

1. STAA representatives on ASTAC must ensure the wishes of the STAA members are represented.
2. STAA representatives on ASTAC must communicate back to the members on the activities of ASTAC.
3. ASTAC operates independently of STAA. However, Executive Committee Members on ASTAC are required to report to the Executive Committee on its' projects.
4. STAA Executive shall appoint three Executive members and three members at large to sit on ASTAC. Consideration is given to zone representation. If not enough members of Executive are available, then a call may be made for volunteers.
5. The new Executive should, at their Induction meeting or first meeting, decide who will represent STAA on ASTAC. The President will inform the chairman and secretary of ASTAC as to who the STAA representatives are.
6. Any vacancies on ASTAC will be filled at the next Executive meeting. If the next Executive meeting is determined to be too far off, then an email vote of the Executive members may be conducted.

Approved: January 2018  
Review: January 2020