

ADMINISTRATIVE PROCEDURE 304

SURVEYS

Background

To assist members to gather information on a particular subject that will assist them in their role.

Guidelines and Procedures

1. Any member may request that a survey be conducted.
2. The Executive Director will work with the member to create the questions for the survey.
3. The President will be consulted before the survey is sent out to the members.
4. Surveys may be anonymous.
5. Survey results will be sent to the members and posted on the secured portion of the website.

Approved: January 2018
Review: January 2020