

ADMINISTRATIVE PROCEDURE 500

HOW TO CHANGE, ADD OR DELETE ADMINISTRATIVE PROCEDURES:

Background

The Executive Committee believes that the development of Administrative Procedures will assist in the operation of the current and future Executive Committee members in its operations.

Guidelines and Procedures

1. Administrative Procedures contained in this manual may be changed, added or deleted by the Executive Committee by motion and with a quorum at any Executive Committee meeting.
2. A review of the STAA Administrative Procedures should be conducted every two years.
3. The Members shall be advised of any changes to STAA Administrative Procedures.

Approved: January 2018
Review: January 2020